

Mill Lane, Sutton, St.Helens, Merseyside WA9 4HA
Telephone: 01744 678683 • Fax: 01744 678684 • Email: sherdley@sthelens.org.uk
Head Teacher: Mr A McCoy

## **BLAST Guidance**

The Ofsted registration number is:-104769 and the telephone number of the Manager (Joanne) is:-07496080115.

The school has set up the Sherdley Blast section on the school website and it is regularly updated, so information on up and coming events such as culture week and changes to snacks/activities can be viewed on this website.

Whatever session you have booked you will still be charged for that session if you only change your mind/circumstances on that day as we have supplied staff and snack based on the numbers booked in. It is therefore important to change the session yourself on the School Money Website before the day in question. If it is a same day cancellation/change, you will still be charged for any changes/non-attendance.

If your child is ill and will not be attending as planned can you please inform Joanne before 6pm the day before so you will not be charged, therefore if no contact is made the session booked will be chargeable and will be added to your weekly bill.

If you pay by electronic school voucher, can you please email proof, or voucher number with the amount(depending how your childcare provider works) to joanne.sherer@sthelens.org.uk in order that we can retain a copy for audit purposes.







